

# We're Hiring!

## Role: Analyst, Immediate Start

### Company background

H/Advisors Maitland is a trusted communications adviser to some of the finest companies in the world. We combine creative thinking with deep analytical insights and experience to advise on any business issue you might face, whether it is about growth, people or reputation. We are experts in the workings of financial markets, media, government and regulators. Our power to inform and influence is anchored by decades of experience, data driven analysis, integrated AI tools and global reach through our international group.

We are part of H/Advisors, the leading global strategic advisory network. Founded in 2001, H/Advisors employ 1500+ multi disciplinary experts in 40 plus offices across Europe, America, APAC and the Middle East. H/Advisors provides best in class strategic communications advice and counsel for corporations and institutions in Europe, the Americas and Asia at their most critical moments.

### The role

The Analyst position is a full time permanent role, with successful candidates working on live client projects from day one, supporting client teams across our practices.

Whilst there are no specific requirements for success, we look for bright and ambitious applicants who can demonstrate excellent written English, an interest in business and a curiosity about how data and AI are shaping communications. A love of news and current affairs will also help you stand out from the crowd.

Along with Consultants, Analysts hold the core support role on client accounts, new business activity and assist in the smooth running of client teams. They should be energetic, organised, hard working, reliable and have excellent attention to detail.

### Compensation and benefits

- 25 days Annual Leave, plus public holidays, with 1 additional day per year of service (capped at 30 days)
- Pension contributions (following 3 month probation)
- State of the art offices in the new media quarter of Kings Cross
- Access to a multitude of informal training opportunities as part of Havas Village – including events held in our forum
- Open plan modern office
- 3 plus days a week working in the office
- Annual summer party, Christmas party and regular socials
- Free cereal, fruits and snacks
- Thursday office bar night with complimentary drinks
- On site showers and bike lockers
- On site wellness lounge

## The role

During their training period, Analysts will rapidly develop their knowledge and understanding of “The City” and the media, attaining the base level of required knowledge in the early months of employment before seeking to deepen this further.

Analysts will be responsible for drafting work and providing accurate, thought through materials to their colleagues for review. Analysts should seek to develop working relationships with relevant client contacts, analysts and journalists, and to explore how data and emerging technologies can enhance insight, analysis and client servicing.

## The perfect candidate will:

- Be an effective team player, keeping teams informed of workload and upcoming activity
- Contribute to a constructive and collaborate working environment
- Exhibit commitment to your role and colleagues, showing a willingness to go the extra mile
- Demonstrate enthusiasm for Maitland, our industry and enhancing their work through integration of new technologies
- Act responsibly and with integrity
- Keep accurate and appropriate client and H/Advisor files in hard copy and electronic format
- Take personal responsibility for quality and timeliness of work, including completing accurate time sheets on a daily basis
- Support all client and team activity, including but not limited to - contributing to communication plans and assisting in the preparation of messaging materials eg key messages, presentations, scripts, press releases, Q&A, fact sheets, drawing on creative thinking where appropriate
- Monitoring for pertinent media coverage 7 days a week

**H/ADVISORS**  
*Maitland*

## Application process

To apply, please email [maitlandrecruitment@h-advisors.global](mailto:maitlandrecruitment@h-advisors.global) with your CV and a covering letter explaining your interest in the role.